

HOW TO APPLY FOR SCHOLARSHIP PAYMENT

(Only complete this portion after you are awarded a scholarship.)

4-H members awarded educational scholarships must meet requirements listed below before requesting scholarship check:

1. A state scholarship must be used within one year of the date of the award (with the exception of the Arkansas Livestock Show/Oaklawn Jockey Club Scholarships, in which case the scholarship must be used within 18 months). In the event the scholarship is not used within the year of limitation, the winner must submit a request for a time extension through the county Extension office where they resided at the time they became eligible for the award to the state 4-H office. Failure to do so will result in forfeiture of the scholarship.
2. Scholarships are payable half of the total amount for the first semester of college or approved post-secondary educational institution, and the second half at the beginning of the second semester, providing the member maintains a 2.5 GPA out of a possible 4.00.
3. Request for payment of scholarship funds (FY4-H-638) must be made through an Extension agent.
4. Winner must attach proof of enrollment statement from the college registrar stating that he/she is currently enrolled or a copy of a current class schedule.
5. Winner must attach a thank-you note written to the scholarship donor the first semester. The note will be forwarded to the scholarship donor by the 4-H office.
6. Extension agent sends request for scholarship payment to the state 4-H office as soon as recipient becomes eligible. Use Request for Scholarship Payment form.
7. Checks are made payable to the institution and the 4-H member and will be mailed directly to the institution. Processing of scholarship payment requires at least two (2) weeks.