

COUNTY HONOR CLUBS

A certificate is used to recognize each club that meets the standards for a County Honor Club award. This award is based on judging each club against a set standard of excellence rather than having clubs compete against one another. **Any number of clubs within a given county may receive the award.**

A County Honor Club certificate will be awarded to all 4-H clubs that meet the requirements listed below and submit the 4-H Club Secretary's Book to the **county** Extension office for review.

1. Complete annual request for Official Approval of a 4-H Unit and Permission to use 4-H Name and Emblem.
2. Keep a record of the club's financial activities, and file all required financial reports with the county Extension office annually.
3. Complete each section of the 4-H Club Secretary's Book and turn it in to the county office.
4. Include at least one picture and news clipping related to the club on the appropriate page in the Secretary's Book.
5. Complete 10 or more of the 12 items listed below.
 - a. Have a membership of 12 or more members.
 - b. Hold eight or more regular meetings.
 - c. Hold three or more social or recreational meetings.
 - d. Hold three or more project meetings.
 - e. Hold one or more meetings at which parents are especially invited to attend.
 - f. Have an average attendance of 75 percent at eight of the regular club meetings during the year.
 - g. Conduct and participate in a community-improvement or community-service project.
 - h. At least one-half of the members participate in one of the following: a club fair, a show window-type exhibit, or a project tour.
 - i. Hold a 4-H club recognition dinner, banquet, or special program during the 12 months prior to the date this report is due in the county Extension office. The purpose of the activity is to recognize 4-H members' achievements.
 - j. Club members participate in three or more county 4-H activities.
 - k. Keep a record of the club's meetings and activities. (Complete secretary's book.)
 - l. At least 75 percent of the members turn in their project records.
 - m. Keep the 4-H club program before the public through three or more of the following public relations activities: news stories, radio programs, television programs, or public presentations by members on school, community, or civic club programs. (The three public relations activities pertaining to 4-H may all be from one or any combination of the four public relations categories listed.)

COUNTY HONOR CLUB REPORT FORM

A County Honor Club certificate will be awarded to all 4-H clubs that complete the two requirements listed below and ten or more of the qualities that make a 4-H club a County Honor Club. Please submit a completed 4-H Club Secretary's Book to the county office with this form. All clubs in the county that measure up to this standard are eligible to receive the County Honor Club award.

Requirements:

- () Completed annual request for Official Approval of a 4-H Unit and Permission to use 4-H Name and Emblem.
- () Kept a record of the club's financial activities and filed all required financial reports with the county Extension office annually.

Qualities that make a 4-H club an Honor Club. Check the items listed below that your club has carried out this year.

- () Had a membership of 12 or more members.
- () Held eight or more regular 4-H club meetings.
- () Held three or more social or recreational meetings.
- () Held three or more project meetings.
- () Held one or more meetings at which parents were especially invited to attend.
- () Had an average attendance of 75 percent at eight of the regular club meetings during the year.
- () Conducted and participated in a community-improvement or community-service project.
- () At least one-half of the members participated in either a club fair, a show window-type exhibit, or a project tour.
- () Held a 4-H club recognition dinner, banquet, or special program during the 12 months prior to the date this report is due in the county Extension office. The purpose of the activity was to recognize 4-H members' achievements.
- () Club members participated in three or more county 4-H activities.
- () Kept a record of the club's meetings and activities. (Completed secretary's book.)
- () At least 75 percent of the members turned in their project records.
- () Kept the 4-H club program before the public by accomplishing three or more of the following: news stories, radio programs, television programs, or public presentations by members on school, community, or civic club programs. These three items pertaining to 4-H may all be from one category or any combination of the above public relations categories.

We certify that our 4-H club has carried out the items and activities, as checked above, during the club year. **A brief summary of some of our outstanding work** is on the attached pages.

_____ Club President

_____ Club Secretary

_____ Organizational Leader

_____ Club Name

_____ County