



## 4-H EVENTS PACKET QUICK REFERENCE GUIDE

### Alphabetical Listing of ACTIVITIES AND AWARDS – 2010



**NOTE: ALL AGES ARE AS OF JANUARY 1**

Changes **Highlighted\***

ACTIVITY	EVENT DATE	LOCATION	APPLICATION DUE DATE	LEVEL OF INSURANCE	APPLICATION SENT TO	PROGRAM COST	AGE REQUIREMENT	CONTACT PERSON/ EXT. #
4-H 5K Run/Walk	April 17	4-H Center			4-H Center			Shannon Caldwell (501-821-6884) Priscella Thomas (501-671-2271)
Adult Volunteer Leaders' Assoc. Agent, Leader, Program Asst., Specialist of the Year			April 1		LRSO – 4-H	None	None	Teresa Withers (501-276-1778)
Adult Volunteer Leaders' Assoc. - Scholarship Application	5 out-of-state trips	CWF, KC Conf., Nat Cong & Nat Conf, SRVLF	Same as delegate		LRSO – 4-H	Must be lifetime member of Assn.	Adults 25 or older	Teresa Withers (501-276-1778)
Advanced Camp Counselor Training	March 12-13	4-H Center	March 1 FY4-H-657	State	LRSO – 4-H	TBA	15-19	Shannon Caldwell (501-821-6884)
Alumni Day	August 7	4-H Center						EttaMarie Belden (501-233-6334)
Alumni Membership	Anytime	Statewide	Anytime		LRSO – 4-H	\$10 annual \$50 life	Former 4-H member	EttaMarie Belden (501-233-6334)
Alumni Recognition Program B State	At Arkansas 4-H O-Rama	U of A Fayetteville	March 1		LRSO – 4-H	None	None	EttaMarie Belden (501-233-6334)
Alumni Search		Statewide	May 28		LRSO – 4-H		Plaque awarded at regional O-Ramas	EttaMarie Belden (501-233-6334)
Ambassador Program Interviews	June 8		March 1 FY4-H-657 NOTE: Ambassador applications should be submitted with Teen Star applications for those who are not yet Teen Stars.		LRSO – 4-H	None	Teen Stars	Brian Helms (501-671-2289)
Ambassador Re-certification			May 3		LRSO – 4-H	None	Ambassadors	Brian Helms (501-671-2289)
Ambassador Workshop	Feb. 19-20	4-H Center	Feb. 1 FY4-H-655 FY4-H-656	State	LRSO – 4-H	\$40 Youth \$20 Vol. Ldr.	Ambassadors and State Officers	Brian Helms (501-671-2289)
Ark. Adventure Treks Spring Hiking Fall Hiking	TBA TBA	TBA TBA	FY4-H-655 FY4-H-656	State	4-H Center	TBA TBA	13-19	Shannon Caldwell (501-821-6884)
Arkansas State Fair 4-H Day	October 16	State Fairgrounds	See e-mail sent to counties or Competitive Activities Section of the Events Packet.					Willa Williams (501-671-2225)
AR-OK State Fair 4-H Day	Sept 29	Kay Rodgers Park, Fort Smith	Club or County Insurance Coverage		See fair catalog and entry form on Web at: <a href="http://www.kayroddgerspark.org/index.php?page=fair-downloads">http://www.kayroddgerspark.org/index.php?page=fair-downloads</a>			Jesse Bocksnick (479-484-7737)
Awards of Excellence Banquet	July 21	Northwest Ark. Conv. Center, Springdale	(Attended by all O-Rama delegates) State level insurance coverage			Included in full-time O-Rama fee. Others pay \$30.	Adv. 4-H Journal Winners, Scholarship Winners and Governor's Award Recognized	Brian Helms (501-671-2289)
Beekeeping Essay Contest	Awarded at Reg. O-Ramas	American Beekeeping Federation Jessup, Ga.	February 15 (Winners announced 3/1)		LRSO – 4-H <a href="http://www.abfnet.org/">http://www.abfnet.org/</a>	Cash prizes; must use current year's topic	9–19 active 4-H members	Glenn Studabaker (870-526-2199, ext. 114)

ACTIVITY	EVENT DATE	LOCATION	APPLICA TION DUE DATE	LEVEL OF INSURANCE	APPLICATION SENT TO	PROGRAM COST	AGE REQUIREMENT	CONTACT PERSON EXT #	
Broiler BBQ Contests (District)	TBA TBA TBA TBA	Fayetteville, Poultry Center of Excellence Batesville, Independence Co. Fairgrounds 4-H Center Arkadelphia, Clark Co. Fairgrounds	10 days prior to contest	State	LRSO – Animal Science	Bring own grills, etc.	Juniors and Seniors may go to any 1 of 4	Scharidi Barber (501-671-2189)	
Broiler BBQ Contest (State) AR Poultry Festival	June TBA	The Poultry Festival, Rogers		State	LRSO – Animal Science	Grill provided	Juniors and Seniors	Scharidi Barber (501-671-2189)	
Bug Bowl (Linnaean Games) Junior Teams Senior Teams	TBA July 21 (at state O-Rama)	TBA Fayetteville	TBA July 1	State	LRSO – Entomology via online O-Rama registration	None	Juniors Seniors	John Hopkins (501-671-2217)	
Citizenship... Washington Focus 2011 (canceled for 2010)*	July 9–16, 2011*	Washington, D.C.	September 1, 2010* FY4-H-655 with deposit of \$400	State	LRSO – 4-H	Total \$TBD. Deposit non-refundable. Trip contingent upon reaching registration fulfillment.*	15–19 9th–12th grade	Brian Helms (501-671-2289)	
Citizenship... Washington Focus Adult Leader 2011 (cancelled for 2010)*	July 9–16, 2011*	Washington, D.C.	September 1, 2010* FY4-H-656 with deposit of \$200		LRSO – 4-H		Adults 25 or older	Brian Helms (501-671-2289)	
Community Service Club Awards–County	Awarded at regional O-Rama		March 1		LRSO – 4-H	None	None	Brian Helms (501-671-2289)	
Dairy Camp Quiz Bowl	June TBA	Bentonville	TBA			TBA		Steve Jones (501-671-2067)	
Entrepreneur Camp Regular	February 12-14	4-H Center	January 19*	State	4-H Center	\$25	9–14	Shannon Caldwell (501-821-6884)	
Entrepreneur Camp Advanced	February 12-14	4-H Center	January 19*			\$25	13–19		
Envirothon	State: Nov 21–22 <a href="http://www.uaex.edu/envirothon">www.uaex.edu/envirothon</a> National: August 1–7 <a href="http://www.azenvirothon.org/index.html">http://www.azenvirothon.org/index.html</a>	UCA, Conway University of North Carolina, Ashville, N.C.	Intent to Participate due Dec 15, 2009 Team Registrations due Jan 30		LRSO – Forest Resources	TBA		Becky McPeake (501-671-2285)	
ExCel Program	All Year	4-H Center	By reservation with deposit.					7th grade and up	Luke Nipper (501-821-6884)
Expansion Awards	Awarded at district conferences		Based on ES-237		Based on calculations done in the state office using previous year's ES-237 reports.	None	None	Priscella Thomas (501-671-2271)	
Forestry Contest	April TBA	TBA (maybe 4-H Center)	April TBA	State	LRSO – 4-H	\$30	Juniors and Seniors	Tamara Walkingstick (501-671-2346)	
Forestry & Wildlife Camp Youth Delegate Adult Leader	June 21–24	4-H Center	June 7 FY4-H-655 FY4-H-656	State	LRSO – 4-H	\$165 \$165	10–13 21 or older	Tamara Walkingstick (501-671-2346)	
Forestry and Wildlife Camp Counselor Training	June 20	4-H Center	April 1 FY4-H-657	State	LRSO – 4-H	None	16–19 (Will take 8 kids this year.)	Tamara Walkingstick (501-671-2346)	
Goat Conf.*			Canceled until further notice	State	LRSO – 4-H	TBA	Juniors and Seniors	Steve Jones (501-671-2190)	

ACTIVITY	EVENT DATE	LOCATION	APPLICATION DUE DATE	LEVEL OF INSURANCE	APPLICATION SENT TO	PROGRAM COST	AGE REQUIREMENT	CONTACT PERSON/ EXT. #
Governor's Award Finalists Announced Winner Announced	June 8 July 21	4-H Center Northwest Ark. Conv. Center, Springdale	February 1		LRSO – 4-H	None	Current Advanced Journal or former state Record Book winners	Mike Klumpp (501-671-2105)
Grasslands Evaluation Contest	April 28	TBA	TBA	State	LRSO – Animal Science	TBA	9–18 (Junior and Senior Teams)	John Jennings (501-671-2350)
Hall of Fame	Recognized at TLC – June 8	4-H Center	April 1		LRSO – 4-H	None	Must be Teen Star	Brian Helms (501-671-2289)
Hall of Fame/Teen Star Banquet Server	June 8	4-H Center	May 3		LRSO – 4-H	None. Guests pay \$11 each.	12–14	Brian Helms (501-671-2289)
High Adventure Program: Backpacking Required Trainings: Parent/Camper Rally Shakedown Training	July 27 – August 4 March 5–6 April 9–11	Pecos Wilderness Area, New Mexico LRSO 4-H Center	Feb 1 deadline with \$75 deposit FY4-H-655 FY4-H-656	State	LRSO – 4-H	\$TBA total for Youth backpackers \$TBA total for Volunteers \$75 non-refundable deposit	13–19	Mike Klumpp (501-671-2105)
High Adventure Program*: Horsepacking Required Trainings: Parent/Camper Rally Horsepacker Training	Not offered in 2010						13–19	TBA (501-671-2177)
Honor Club Awards County/State	As needed	County use	As needed		LRSO – 4-H	None	None	state 4-H office (501-671-2053)
Horse Conference*	Canceled for 2010							
Horse Demonstration and Public Speaking	March 5	4-H Center	March 1	State	LRSO – Animal Science	None	None	TBA (501-671-2177)
Horse Shows <u>District</u> North Arkansas Delta (NE) Southwest Upper River Valley <u>State</u> Horse Show Horse Judging	June TBA June 7 June TBA June TBA July 6-9 July TBA	Boone County Newport, Riding Club Arena Hope, SW District Fairgrounds Clarksville, Hurley Arena State Fairgrounds, Little Rock State Fairgrounds, Little Rock		State	LRSO – Animal Science	\$ per class, stall fees and cattle charge \$10/Team	None	TBA (501-671-2177)
Innovative Program Grants			April 1		LRSO – 4-H	None	None	Mike Klumpp (501-671-2105)
International YHEC	Late July TBA	Mansfield, Penn.				TBA		Rex Roberg (501-671-2334)
Journals Interviews	March 13	4-H Center	February 1		LRSO – 4-H	None	Beginner, Intermediate, Advanced Advanced Only	Willa Williams (501-671-2225) Mike Klumpp (501-671-2105)
Journal Judging	Feb 23-25	4-H Center	February 1	State	LRSO – 4-H	None	Adults age 21 or older	Willa Williams (501-671-2225)

ACTIVITY	EVENT DATE	LOCATION	APPLICATION DUE DATE	LEVEL OF INSURANCE	APPLICATION SENT TO	PROGRAM COST	AGE REQUIREMENT	CONTACT PERSON/ EXT. #
Kansas City 4-H Global Conference 2010	March 17-20	Kansas City, Mo.	December 1, 2009 FY4-H-655 FY4-H-656	State	LRSO – 4-H	\$410 (Youth and Adults)	15-19	Mike Klumpp (501-671-2105)
Leadership Team Leaves	March 16	Kansas City, Mo.						
Kansas City 4-H Global Conference 2011	March TBA, 2011	Kansas City, Mo.	November 1, 2010 FY4-H-655 FY4-H-656	State	LRSO – 4-H	TBA	15-19	Mike Klumpp (501-671-2105)
Livestock Judging Camp	June 21-23	Fayetteville (Pauline Whitaker Animal Sciences Building)		State	Animal Science Dept. U of A	\$150		Bryan Kutz (479-575-4337)
Livestock Skills Camp	June 21-23	Fayetteville (Pauline Whitaker Animal Sciences Building)		State	LRSO – Animal Science	TBA		Steve Jones (501-671-2067)
Membership Pins	As needed	County use	As needed		LRSO – 4-H	See order form	5-19	(501-671-2096)
Mid-South Fair	Sept. 25 (4-H Day)	Tunica, Miss.	See Fair Catalog ( <a href="http://www.midsouthfair.com">www.midsouthfair.com</a> )	State	<a href="http://www.midsouthfair.com">www.midsouthfair.com</a>	None	9-19	Shannon Caldwell (501-821-6884)
	Sept. 22 (Entomology Exhibits Due)	LRSO – 4-H						
Mid-America Regional Grasslands Evaluation Contest	June 7-10	Springfield, Mo.		State		None		John Jennings (501-671-2350)
National 4-H Conference 2010	March 20-25	Washington, D.C.	October 1, 2009 for 2010 FY4-H-657	State	LRSO – 4-H	\$210	16-19	Priscella Thomas (501-671-2271)
National 4-H Conference 2011	TBA	Washington, D.C.	October 1, 2010 for 2011 FY4-H-657	State	LRSO – 4-H	TBA	16-19	Priscella Thomas (501-671-2271)
National 4-H Congress Adult Chaperone	November 25 - 30	Atlanta, Ga.	June 1 - Deposit March 1 FY4-H-656	State	None  LRSO – 4-H	Youth: \$100 refundable deposit Adults: None	State Advanced Journal winners Adults 25 or older	Priscella Thomas (501-671-2271)
National 4-H Dairy Conference	Sep TBA <a href="http://4h.uwex.edu/events/dairyconf/index.cfm">http://4h.uwex.edu/events/dairyconf/index.cfm</a>	Madison, Wis.	Feb 1		Application sent with 4-H Journal (current or previous year's advanced winner)	None	Open to top 3 applicants	Steve Jones (501-671-2067)
National 4-H Dairy Cattle Judging	Sep TBA <a href="http://www.worlddairyexpo.com/">http://www.worlddairyexpo.com/</a>	Madison, Wis.				None	Open to winner of state O-Rama Dairy Judging	Steve Jones (501-671-2067)
National 4-H Dairy Quiz Bowl	Nov TBA	Louisville, Ky.				None	Open to winner of 4-state dairy days	Steve Jones (501-671-2067)
National 4-H Engineering, Science and Leadership Event	Sept 26-28	West Lafayette, Ind.		State		Covered costs contingent upon availability of funds	Winners of state tractor contest attend	Subodh Kulkarni (501-671-2151)
National 4-H Forestry Invitational	July 25-29	Jackson's Mill, W. Va.		State		Cost shared by local and state	State contest winning team eligible	Tamara Walkingstick (501-671-2346)
National 4-H Land Judging Contest	May 4-6	Oklahoma City, Okla.			<a href="http://www.landjudging.com">www.landjudging.com</a>	Approx. \$1,500 per Team	State contest winning team eligible	Mike Daniels (501-671-2281)
National 4-H Shooting Sports Match	July TBA <a href="http://www.4hshootingssports.org">www.4hshootingssports.org</a>	Lincoln, Neb.			Winners of state competition given first priority	Cost borne by participants	Juniors and Seniors	Rex Roberg (501-671-2334)

ACTIVITY	EVENT DATE	LOCATION	APPLICATION DUE DATE	LEVEL OF INSUR-ANCE			APPLICATION SENT TO	PROGRAM COST
National Program Assistant Internship Positions	Feb.–May (Wonders of Washington) May–Aug. (CWF)	Washington, D.C., National 4-H Center	Nov 1  Jan 19*	Citizenship...Washington Focus: <a href="http://www.4hcnf.org/programassistant.aspx">http://www.4hcnf.org/programassistant.aspx</a>			High school graduate - some college preferred (18–23 years)	
Northwest Arkansas District Junior Spring Livestock & Poultry Show	April 9–10	Fayetteville	April 1			TBA		Washington County Office (479-444-1755)
O-Ramas, district  Ouachita Ozark Delta	June 15 June 16 June 17	Malvern H.S. TBA TBA	June 1 via Web submission	State	Web submission	By June 1 \$5 per member competing; After June 1 \$6 per member competing	Juniors and Seniors	District Teams: Delta (501-671-2024) Ouachita (501-671-2020) Ozark (501-671-2016)
O-Rama, state	July 21-23	U of A Fayetteville	July 1 via Web submission. July 6 Last day for changes with 100% refund. July 13 Last day for changes with 50% refund.	State	Web submission	By July 1 \$95; After July 1 \$105	Seniors, Collegiate 4-H'ers and Volunteer Leaders	Priscella Thomas (501-671-2271)
Officer Elections	state 4-H O-Rama	state O-Rama	May 3 FY4-H-657		LRSO – 4-H	None	16–18 Ambassadors only	Brian Helms (501-671-2289)
State 4-H President Interviews	August 11	LRSO						
State 4-H Officer Orientation	August 11-13	LRSO						
Parent & Volunteer Forum  Spring  Fall	April 16–17  Not Held 2010	4-H Center	(Applications mailed annually)	State	Lynn Wight 709 Canterbury Drive Alma, Ark. 72921 (479-632-5123) <a href="mailto:lwight@almasd.net">lwight@almasd.net</a>	\$50		Teresa Withers (501-276-1778)
Poster Art Contest	Awarded at regional O-Ramas	state office	May 3		LRSO – Communications office	None	9–19	Chris Meux (501-671-2125)
	(Top ten winners submitted in September to Mid-South Fair)							
Promotion Awards	Awarded at district conferences		March 1		LRSO – 4-H	None	None	Brian Helms (501-671-2289)
Pumpkin and Watermelon Contest	May–Oct.  State Fair Weigh-In October 9		April 1 Seed Request July 1 Participation Forms		LRSO – 4-H	\$1 each for pumpkin/watermelon	Juniors and Seniors	Dr. Craig Andersen (479-575-2639)
RES-Q	Year-round	4-H Center	By reservation only 8 821-6884 Club, county or school insurance coverage. <a href="http://www.kidsarus.org/go4it/Opportunities/resq/default.htm">http://www.kidsarus.org/go4it/Opportunities/resq/default.htm</a>			Based on No. of workshops	Pre-K through Adult	Joel Gill (501-821-6884)
RES-Q Summer Day Camps	June 15–18 June 21–25 June 29–July 2 July 13–16 July 20–23 July 27–30 August 2–6	4-H Center				TBA	7–12	Mike Simmons (501-821-6884)

ACTIVITY	EVENT DATE		LOCATION	APPLICATION DUE DATE	LEVEL OF INSURANCE	APPLICATION SENT TO	PROGRAM COST	AGE REQUIREMENT	
Ross Foundation Photo Contest & Exhibit	Announced in June at regional O-Ramas			May 28*	LRSO – Communications Office	None	9–19	Kerry Rodtnick (501-671-2235)	
Cash prizes awarded (\$200, \$100, \$50) for top 3 entries in each of four categories.									
SEEK	1 <sup>st</sup> week of December through 1 <sup>st</sup> week of March	4-H Center	Registration starts early May and continues through summer until classes are filled. A supplemental science program for homeschoolers – \$220 for first child, \$205 for second child, Inquire for more children. By reservation only – 821-6884				1st–12th grade homeschoolers	Wanda Curry (501-821-6884)	
Scholarships B State and Others	Announced at Arkansas 4-H O-Rama	None	Feb. 1 FY4-H – 635		LRSO – 4-H	None	Dependent on scholarship	Brian Helms (501-671-2289)	
4-H Shooting Sports State Range Competition	July 16-17	4-H Center	June 28	State	LRSO – Arkansas Forestry Resources Center	Consult 2009 Shoot. Sports Program Guide for est.	Juniors and Seniors	Rex Roberg (501-671-2334)	
Shooting Sports: 4-H/Youth Hunter Ed Challenge & Shoot. Spts. Field Events Competition	June 11–12	4-H Center	May 17	State	LRSO – Arkansas Forestry Resources Center			Juniors and Seniors	Rex Roberg (501-671-2334)
Shooting Sports Instructor Training Spring Fall	March 18–20 TBA	4-H Center	March 8 TBA		LRSO – Arkansas Forestry Resources Center			Adults and Teen leaders involved in shooting sports	Rex Roberg (501-671-2334)
<a href="http://www.kidsarus.org/go4it/Activities_Events/Shooting_Sports/default.htm">http://www.kidsarus.org/go4it/Activities_Events/Shooting_Sports/default.htm</a>									
Southern Regional 4-H Horse Championships	July 26–31	Clemson, S.C.				Cost borne by participants	Qualifiers from state contest	TBA (501-671-2177)	
Southern Regional Public Speaking & Horse Judging	July 28	Clemson, S.C.				None	Qualifiers from state contest	TBA (501-671-2177)	
Southern Region Leader Forum	September 29 – October 3	Rock Eagle 4-H Center, Eatonton, Ga.	July 1 FY4-H-656	State	LRSO – 4-H	TBA	Adults 21 or older	Mike Klumpp (501-671-2105)	
Southern Region Leader Forum, State Coordinator	September 29 – October 3	Rock Eagle 4-H Center, Eatonton, Ga.	February 1 FY4-H-656 +		LRSO – 4-H	None	Adults 25 or older	Mike Klumpp (501-671-2105)	
Spring Bike Trekking Adventure	March 22–26	Mississippi	February 1		LRSO – 4-H	\$100	15–19	Willa Williams (501-671-2225)	
Spring Livestock Show	May 1–2	state fairgrounds						Steve Jones (501-671-2067)	
State 4-H BB Championship	February 12–13	4-H Center			LRSO – Forest Resources	TBA		Rex Roberg (501-671-2334)	
State Camp Junior Track I II	July 6–8 July 12–14	4-H Center	March TBA: \$25 deposit and camper participation list due	State	4-H Center	TBA	9–12	Shannon Caldwell (501-821-6884)	
State Camp Adventure Track State Camp I State Camp II	July 6–8 July 12–14	4-H Center	June 1: Requested paperwork and rest of fees due.	State	4-H Center	TBA	13–15	Shannon Caldwell (501-821-6884)	
State Camp Cloverbud Camp	July 9–10	4-H Center	\$35 late fee per camper for late registrations or paperwork turned in after June 1.	State	4-H Center	TBA	Cloverbud (5–9 years old by Jan. 1) plus an Adult person	Shannon Caldwell (501-821-6884)	
State Camp Equine Track	July 12–15	4-H Center		State	4-H Center	Must bring own horse. TBA	ages 12–18 (must have some equine experience)	Shannon Caldwell (501-821-6884)	

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State Camp Family Camp	March 26–28	4-H Center	TBA	State	4-H Center	TBA	Open	Shannon Caldwell (501- 821-6884)
State Camp Spring Junior Camp	March 22–24	4-H Center	TBA	State	4-H Center	TBA	9–12	Shannon Caldwell (501- 821-6884)
State Technology Conference	February 12– 14	4-H Center	TBA		LRSO – 4-H	TBA		Willa Williams (501-671-2225)
State Technology Team	February 12– 13* April 16–17 June 10–11 Sept 24–25 Oct TBA Oct 16 Nov 19–20	AETN* TBA Nuclear One TBA TBA State Fair TBA	Dec 15, 2010 for the 2011 State Tech Team Membership FY4-H-657	State	LRSO – 4-H	Team Member Fee of \$160 due Dec. 15	Senior members accepted to team 13–19 years of age	Willa Williams (501-671-2225)
Teen Counselor Training	January 8–9	4-H Center	Dec 1, 2009 FY4-H-655 FY4-H-656	State	LRSO – 4-H	TBA	14–19 Adult volunteers	Mike Klumpp (501-671-2105) & Shannon Caldwell (501-821-6884)
Teen Leader Club Awards – County	Announced at TLC	4-H Center	March 1		LRSO – 4-H	None	None	Brian Helms (501-671-2289)
Teen Leader Conference	June 8–10 (June 7 – Ambassadors only)	4-H Center	April 1 FY4-H-655 FY4-H-656	State	LRSO – 4-H	Delegates: \$TBA Amb. who attended Amb Wkshp: \$TBA Adults: \$TBA	14–19	Brian Helms (501-671-2289)
Teen Stars	Recognized at TLC June 8	4-H Center	March 1 FY4H-139		LRSO – 4-H	None	15–18	Brian Helms (501-671-2289)
Youth Poultry Conference	July TBA	Fayetteville, UofA Poultry Science	TBA			TBA	TBA	Scharidi Barber (501-671-2189)
Wildlife Habitat Contest	April 23	Logan County	April 1	State	LRSO – 4-H	\$10 (\$20 for late apps.)	9–19	Becky McPeake (501-671-2285)
Practice Session	February 20	Beebe	February 1	State	LRSO – 4-H	\$6 (\$12 for late apps.)	9–19	

## Application Checklist for 4-H Events

- \_\_\_\_\_ 1. Counties should collect in advance and deposit all monies from individuals for every 4-H event. Checks from individuals will not be accepted at the state 4-H office.
- \_\_\_\_\_ 2. Applications are to be sent to the Little Rock state 4-H office (except for state O-Rama which does not use FY4H-655 or 657 or unless otherwise specified). Health cards (Health Statement and Parents' Release) must be completed and signed as a part of the application. Code of Conduct forms should be on file in the county extension office. (Counties should send one check to cover the deposit for Citizenship...Washington Focus, High Adventure, and any other event requiring a deposit with a cover letter listing name of applicants.) Applications will be sent to the contact person coordinating that event for processing. Applications without an agent signature or other incomplete information will be returned to the county office.
- \_\_\_\_\_ 3. A letter listing names of all applicants, individuals requesting scholarships and ranking should be submitted from each county. Applications should be ranked by a county agent in order of priority for use if an alternate delegate list becomes necessary.
- \_\_\_\_\_ 4. A bill will be issued to the county 15 calendar days prior to the event unless otherwise indicated. One check per county per event will be due UPON RECEIPT payable to the Arkansas 4-H Foundation.
- \_\_\_\_\_ 5. Payment due date to the LRSO 4-H office shall be six calendar days prior to the event.

## Refund Policy

The following refund policy will apply to all 4-H events outlined in this packet except those which have specific refund guidelines listed in the information for that specific event:

- 100% refund 15 working days before the first day of the event
- 50% refund 7–14 working days before the event
- No refund 0–6 working days prior to the event\*

\*Exceptions to this refund policy will be based on personal or family illness or death in the immediate family. Notify county extension office of cancellation (regardless of date) who will in turn notify the state 4-H office so that alternates can be considered.

## Selection Policy for 4-H Events

The Selection Committee will review all applications received by published due date based on the following criteria: age and grade requirements for specific event; 4-H involvement; county representation; ethnic diversity.